

# Tax Institute 2008

The Internal Revenue Service and the Delaware Division of Revenue are proud to sponsor the 32<sup>nd</sup> Annual Federal and State Tax Institutes. The Institutes consist of presentations for tax-return preparers and practitioners and are offered at three Delaware locations during December 2008. The Internal Revenue Service and the Delaware Division of Revenue are jointly sponsoring the Institutes. The goal of the institutes is to update, clarify, and explain federal and state tax law reporting requirements and any new tax law developments.

**EARN UP TO 8 CPE CREDITS**



## SCHEDULED TOPICS:

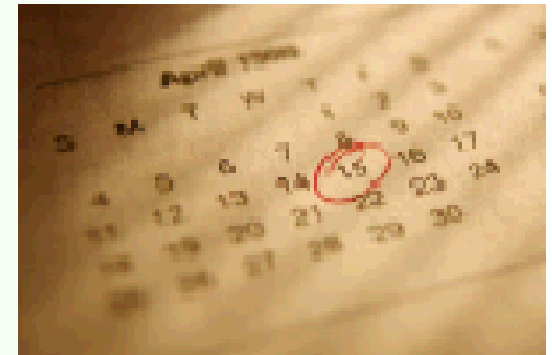
- ❖ Delaware Personal Tax
- ❖ Delaware Business Tax
- ❖ City of Wilmington Tax
- ❖ The Neighborhood Assistance Act (NAA)
- ❖ Maryland - Tax Updates
- ❖ Pennsylvania Tax Updates
- ❖ New Jersey Tax Updates
- ❖ IRS Federal Tax Updates
- ❖ The IRS Examination Process
- ❖ Advocating for Taxpayers
- ❖ IRS Appeals Process
- ❖ Fed/State Information Sharing

**\*\*Scheduled Topics may vary by location\*\***

DELAWARE DIVISION OF REVENUE  
820 N. FRENCH STREET  
WILMINGTON, DE 19801



**WELCOME TO THE 32<sup>nd</sup> ANNUAL  
FEDERAL AND STATE TAX  
INSTITUTES**



**Sponsored by the Internal Revenue Service  
and the Delaware Division of Revenue**



**Delaware Division of Revenue**

# Tax Institute 2008

## DIRECTIONS:

### University of Delaware - New Castle County Clayton Hall

I-95 to exit 1B, Route 896 North, follow 896 through Newark. Clayton Hall is on the right.

### Dover Downs - Kent County

[www.doverdowns.com](http://www.doverdowns.com)

Conference Center is located on the Northbound side of Route 13, at Dover Downs Raceway.

### Rehoboth Beach - Sussex County

#### Atlantic Sands Hotel

[www.atlanticsandshotel.com](http://www.atlanticsandshotel.com)

From DE-1 take Rehoboth Ave/DE-1 Alt E. Make a left onto 1<sup>st</sup> Street, then a right onto Baltimore Ave. The hotel is located at 101 North Boardwalk.

## **SPEAKERS:**

### Internal Revenue Service

Brian M. Finn, Area Manager Stakeholder Liaison  
Narina Bhtikian, Sr. Stakeholder Liaison  
Steve Connor, Stakeholder Liaison  
Tom Sutor, Governmental Liaison  
William H. Bradley, Examination Territory Manager  
Wayne M. Garvin, Delaware Local Taxpayer Advocate  
Brenda Hardison, RPP Coordinator South Atlantic  
Charles F. Fisher, IRS Appeals Team Manager

### Delaware Division of Revenue

Patrick Carter, Director of Revenue  
James Stewart, Asst. Director, Personal Income Tax  
Michael Smith, Asst. Director, Office of Business Tax

### Delaware State Housing Authority

Lisa M. McCloskey, Housing Mortgage Finance Officer II

### City of Wilmington

Ronald A. Morris, Director of Finance

### Maryland Revenue Administration Division

James M. Arnie, Director Revenue Admin. Division

### New Jersey Division of Taxation

James Gordon, TSR NJ Division of Taxation  
Jacob Foy, TSR NJ Division of Taxation

### Pennsylvania Department of Revenue

Robert Freedenberg, Deputy Secretary for Taxation  
Donald E. Bianchi, Jr., Revenue Fiscal Analyst

## **FEE: \$30.00**

The registration fee for the Tax Institute is \$30.00 and includes materials, continental breakfast, and a certificate of completion. Registration and check-in start at 7:30 a.m. The Institute begins promptly at 8:00 a.m. and ends at 4:30 p.m.

## **LUNCH:**

**A Sandwich and Salad Buffet will be available for an additional \$18.00 at the Clayton Hall, New Castle location only.**

## **REGISTRATION:**

Complete the attached form and register using one of the following payment options: Check or Money Order. Mail to address on the form and make your check or money order payable to the **Delaware Division of Revenue**.

Mail-in registrations must be received by November 14, 2008 prior to the Institute. Late registrations will be accepted on a space-available basis.

## **NJ & PA TAX UPDATES:**

New Jersey Representatives will only be presenting Tax Updates at the Clayton Hall and Dover Downs locations.

Pennsylvania Representative will only be presenting Tax Updates at the Clayton Hall location.

## **CHANGES:**

You may change your registration from one location to another only when space is available. Only one change per registration is allowed. To change your registration, submit a written request at least five working days before the earlier of the three Tax Institute dates.

## **WITHDRAWALS AND REFUNDS:**

Withdrawal and refund requests must be submitted in writing. If written notice is received at least five working days before the Tax Institute for which you are registered, the registration fee, will be refunded. No refund will be made after that time. Stopping payment on checks for registration does not constitute an official withdrawal, and there is a \$30 charge for dishonored checks.

## **CANCELLATION:**

We reserve the right to amend or cancel the Tax Institute. In the event of cancellation, you will receive a full refund.

## Registration Form

## **CONTINUING PROFESSIONAL EDUCATION CREDITS:**

Full-time attendance at all sessions is required to earn the maximum 8 Continuing Professional Education credits from the Delaware State Board of Public Accountancy and to receive a Certificate of Completion.

## **Check here if you require a Certificate of Completion ☐**

Please register only one person per form. Photocopy this form as necessary. Payment must accompany this form. For more information, please call (302) 577-8688.

## **VISIT US AT [WWW.REVENUE.DELAWARE.GOV](http://WWW.REVENUE.DELAWARE.GOV)**

Please indicate the date and location of the Tax Institute you prefer. Registration Fee is \$30.00.

☐ **Tuesday, December 2, 2008 - Dover Downs, Kent**

☐ **Wednesday, December 3, 2008 - Clayton Hall, New Castle**

☐ **Thursday, December 4, 2008 - Atlantic Sands, Sussex**

☐ **Check Here To Purchase Lunch (\$18.00) New Castle Only**

Name (Attendee)

Mailing Address

City

State

ZIP

Telephone

## **METHOD OF PAYMENT**

Check ☐ or Money Order ☐

**PAYABLE TO:** Delaware Division of Revenue  
820 N. French Street  
Wilmington, DE 19801  
Attn: Carol P. Thomas